

We regularly send copies of letters home to parents / carers via email. This assists the school to reduce the cost of printing and provides an effective form of communication with home. In order to do this, the school will require your email address. Whilst we hope that you will support the school in providing your email address, we do recognise that some parents / carers may not wish to do this. If this is the case, paper copies of school letters can be sent home with your child as an alternative.

PRIVACY INFORMATION:

We will only use your email address for the purpose of providing you with information and will not share it with anybody else without your consent.

CONSENT:

If you wish for school information to be provided by email, we require your consent by ticking the appropriate box below:

- I consent to the school using my email address, which I have provided below, to send me information. lacksquare
- I do not consent to the school using my email address to send me information. \Box

If you do consent, please note that you can withdraw your consent at anytime by contacting the school office and we will update our records accordingly.

Student names:	Year:
Student names:	Year:
Student names:	Year:
Student names:	Year:

If you have consented, please provide us with at least one email address to send these letters to.

Email address / addresses: (PLEASE USE BLOCK CAPITALS)																					
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FURTHER INFORMATION:

As well as the school website we have a Facebook page and you can follow us on Twitter. We regularly update these sites with news of what we are doing in school or on trips and share news stories from the press. These sites are also a useful tool to let parents know of any changes to the times trips are returning to school.

Facebook: www.facebook.co.uk/LadyHawkinsSchool

Twitter: @LadyHawkinsScho

School website: <u>www.lhs.hereford.sch.uk</u>

School email: <u>enquiries@lhs.hereford.sch.uk</u>

PLEASE INFORM THE SCHOOL OF ANY CHANGES DURING THE SCHOOL YEAR