

## Trustees/Governors Meeting Attendance 2018/19

The board of trustees formally met once during the year. Attendance at the meeting was as follows:

Trustee		Meetings Attended	Out of a possible
Mr S Grist	Chairman	1	1
Mr A Glyn-Jones		1	1
Mr D Hill		1	1

The board of governors formally met four times during the year. Attendance during the year at the meetings of the board of governors was as follows:

Governor		Meetings Attended	Out of a possible
Mr S D Grist	Chairman - Co-opted Governor	1	1
Mrs H Speed	Chairman - Parent Governor	4	4
Mrs S Herdman	Vice Chairman - LA Governor	0	1
Mrs P A Hughes	Vice Chairman - Co-opted Governor	4	4
Miss E Hancocks	Vice Chairman - Co-opted Governor	4	4
Mrs S Brearley	Parent Governor	3	4
Mrs K Dinsdale	Parent Governor	4	4
Dr J Edwards	Parent Governor	4	4
Mrs C Foreman	Parent Governor	0	1
Mr A Glyn-Jones	Parent Governor	1	1
Mr T Goode	Parent Governor	4	4
Miss R Mountford	Parent Governor	4	4
Mrs W James	Parent Governor	4	4
Mr A Brace	Staff Governor	1	4
Mrs P Dixon	Staff Governor	3	4
Ms K Latimer	Staff Governor	2	4
Rev B Griffith	Co-opted Governor	2	3
Mr P Jennings	Headteacher - Accounting Officer	4	4

The Governing body also held two Extraordinary Meetings during the year, one of which included Trustees, and one of which, excluded, Staff Governors. Attendance at those meetings was as follows:

Governor		Meetings Attended	Out of a possible
Mr S D Grist	Trustee Chairman	1	1
Mr A Glyn-Jones	Trustee	1	1
Mrs H Speed	Governors Chairman - Parent Governor	2	2
Mrs P A Hughes	Vice Chairman - Co-opted Governor	1	2
Miss E Hancocks	Vice Chairman - Co-opted Governor	2	2
Mrs S Brearley	Parent Governor	2	2
Mrs K Dinsdale	Parent Governor	2	2
Dr J Edwards	Parent Governor	1	2
Mr T Goode	Parent Governor	2	2
Miss R Mountford	Parent Governor	2	2
Mrs W James	Parent Governor	2	2
Mr A Brace	Staff Governor	0	1
Mrs P Dixon	Staff Governor	1	1
Ms K Latimer	Staff Governor	0	1
Rev B Griffith	Co-opted Governor	0	2
Mr P Jennings	Headteacher - Accounting Officer	2	2

Lady Hawkins' School

Governance Statement  
for the Year Ended 31 August 2019

The **Finance and Resources Committee\*** is a sub-committee of the main Governing Body. Its purpose is to consider and advise the governing body on standards and other matters relating to the school's finance and resources, including statutory requirements and the school's financial policy.

The **Curriculum and Staffing Committee** is a sub-committee of the main Governing Body. Its purpose is to consider and advise the governing body on standards and other matters relating to the school's curriculum and staffing, including statutory requirements and the school's curriculum policy.

The Governing Body changed the format of their meetings in March 2015 because it was felt that all the facts were not available at each separate meeting which meant that it was difficult to make decisions and plan for the future. Therefore, instead of having separate "Finance and Resources" and "Curriculum and Staffing" Committee meetings, the two committees met together so that all governors could attend each meeting and all relevant information could be discussed.

During the year Mr K Gwynne, who is the School Business Manager, was asked to attend the joint committee meetings, as indicated below.

The Governors held three joint committee meetings, attendance in the year was as follows:

<b>Governor</b>		<b>Meetings Attended</b>	<b>Out of a possible</b>
Mr S D Grist	Chairman	1	1
Mrs H Speed	Chairman	3	3
Mrs S Herdman	Vice Chairman	0	1
Mrs P A Hughes	Vice Chairman (Committee Chairman)	3	3
Miss E Hancocks	Vice Chairman (Committee Chairman)	2	3
Mrs Brearley		3	3
Mrs K Dinsdale		3	3
Dr J Edwards		2	3
Mrs C Foreman		0	1
Mr A Glyn-Jones		1	1
Mr T Goode		1	3
Miss R Mountford		3	3
Mrs W James		3	3
Mr A Brace		2	3
Mrs P Dixon		1	3
Ms K Latimer		2	3
Rev B Griffith		1	2
Mr P Jennings	Headteacher - Accounting Officer	3	3
Mr K Gwynne	School Business Manager	3	3

During the year the Governors formed a "Governors Finance and Resilience Committee" which met three times as follows:

<b>Governor</b>		<b>Meetings Attended</b>	<b>Out of a possible</b>
Mrs H Speed	Chairman	3	3
Miss E Hancocks		3	3
Miss R Mountford		3	3
Mr T Goode		2	3
Mr P Jennings	Headteacher - Accounting Officer	3	3