

Lady Hawkins School

Meeting Action Points

Date of Meeting: 5/10/17  
Present – PJ, KG & PJD

Type of Meeting Parents Forum

Matter Discussed	Contents	Action to be taken	By Whom	By When	Impact
Plastic bottles	Astro users are reporting lots of plastic bottles. Can we get rid of them all together?	Talk to caterers to see if they can find a supplier who run deposit schemes.	PJ		
Is there a way of sharing good news / positive comments?	Can we get good news into the newsletters? Would be good to publicise positive comments from the community.	Create a good news section on the school website and in newsletters. Window display at the museum, parish news articles and put up our newsletters in Border Bean and cafes in Pembridge.	PJD	20 <sup>th</sup> October 2017	
What is the biggest weakness of the school and how will you face it?	Communication, both communication in school and between parents and school. Pupil progress data needs to be more useable.	Data software purchased. Show My Homework and ParentPay systems now in place. Investigating apps or email & text alert systems.	PJ & PJD	October 2017  September 2017  November 2017	
“ “	Raising expectations.	Non-negotiable standards of uniform, students all on time, equipped and ready to learn.	PJ	In place	

<b>Will data include the soft skills, attitude and engagement with peers and teachers?</b>	All these elements feed into the whole picture of a student's education.	More regular feedback. Look at the way data is given to parents and what is included.	PJ	SIMS demo October 2017  Funding being sought	
<b>Culture of the school</b>	It's not very cool to apply themselves. We need to celebrate success, not just academic. Success vs what you're capable of, celebrating progress.	Creating aspirations with guest speakers, careers events, changing cultures and giving role models.	PJ & PJD	On going  Careers event February 2018	
<b>Visits to college</b>	A lot of students will not be aware of colleges available. Take all ages there and it will help their aspirations.	Trips to colleges / careers related events.	PJ & Careers Advisor	TBA	
<b>Changes</b>	Some students do not cope with the changes as well as others.	Communicate more with home. Inform changes of Head of Year.	PJ & PJD	As of October 2017	
<b>SEN Provision</b>	Has it improved?	PJ to meet with KH next week and discuss improvements so far.	PJ & KH	w/c 16 <sup>th</sup> October 2017	
<b>Motivational competition Dragons Den style.</b>	Providing competitions such as this might inspire them, local companies could be asked to give a prize. Press involvement - good publicity.	We already do an Enterprise Week for Year 7's. Look at how we could do more of this across the school	PJ with Heads of Year & Senior Leadership Team		

<p><b>Might the loss of the sixth form mean we might lose teachers who want to teach sixth form?</b></p>	<p>Difficult to speak on behalf of other teachers. Very limited opportunities to teach sixth form locally as it's mostly college based and that's different to teaching in schools.</p>	<p>n/a</p>	<p>n/a</p>	<p>n/a</p>	
<p><b>Not eating food from canteen outside</b></p>	<p>Reason was to reduce traffic going out past the queue and litter outside.</p> <p>Some students get anxious in the canteen.</p> <p>Choice of vegetables in meals? All meals are available with vegetables.</p> <p>Litter bins – always full Recycling bins – often a problem as they are contaminated by rubbish.</p> <p>H&amp;S implications of litter picking and can't be used as a punishment.</p>	<p>Look at relaxing the rule about canteen food not being allowed outside.</p> <p>Look at the possibility of eating in hall as well as canteen to create a more relaxed space.</p> <p>Veg always available.</p> <p>Whole school litter assembly by Herefordshire Council.</p>	<p>PJ &amp; Canteen staff</p> <p>KS</p>	<p>12/10/17</p> <p>TBA</p>	
<p><b>Show my homework</b></p>	<p>Fantastic idea but lack of communication about its set up and delay in sending out parent PINs. The</p>	<p>Trialling it alongside planners this term. If it doesn't work for all then some can keep planners.</p>	<p>PJ, RAC, KS &amp; VB</p>	<p>November 2017</p>	

	<p>netball match - did not know it was off site. Not good if there is no internet.</p> <p>Can we spread the homework out over the week? There is a set homework timetable</p> <p>Not all homework is catering towards individual needs.</p>	<p>Planning drop in sessions for parents to show what show my homework can do.</p> <p>We will look into glitches with not giving dates via email and how we can differentiate better.</p>			
<b>Letters emailed home</b>	<p>Some come by paper and some email. Some emails are being blocked as spam by providers. We are looking into this.</p>	<p>Looking at various apps and text / email systems to improve future communication with parents.</p>	PJ & PJD	On going	
<b>How are we going to protect the arts?</b>	<p>Music, dance, drama and art. Government is driving the academic agenda.</p>	<p>Talking to FG about a whole school production. Links with the church for regular music and drama. Looking at available options in the blocks</p>	PJ & FG	On going	
<b>Music Lessons</b>	<p>Lots of local musicians available who could be offering tuition.</p>	<p>We are currently looking at a couple of various local music teachers to see what they can offer. Letter home to parents with offers soon.</p>	PJ & PJD	Lessons in place by January	
<b>Rooms such as Art &amp; Music shut during open evenings</b>	<p>Rooms open during this years, although staff may have been in</p>	<p>Continue showing these departments at open events.</p>	PJ	On going	

	other departments.				
<b>LHSA</b>	Working together better. Not many parents know much about the LHSA and their fundraising.	Encourage new members at parents' evenings. Give specific targets for fundraising.  Letters to go home.	PJ & PJD	October 2017	
<b>Governors</b>	We need more parent governors on the governing body. The school will then effectively be driven by parents.	Letters going out very soon for nominations.	PJD	By half term	